



**COURTENAY LITTLE THEATRE BURSARY APPLICATION FORM 2016**  
**APPLICATION DEADLINE: APRIL 1<sup>ST</sup>, 2016**

**NB:** This form is for students who attend schools or other programs which do not administer their own bursary and scholarship programs. If you are enrolled at G.P. Vanier, Mark Isfeld, Highland Secondary, North Island Distance Education School (NIDES), or PIE (Partners in Education), please apply for these bursaries through your school. You need only apply once.

- 1. READ THROUGH THIS APPLICATION MATERIAL THOROUGHLY.**
- 2. APPLY THROUGH YOUR SCHOOL BEFORE THE SCHOOL'S DEADLINE OR, IF APPLYING AS AN INDIVIDUAL (i.e. not attached to a school), mail application to CLT no later than April 1<sup>st</sup> 2015. LATE APPLICATIONS WILL NOT BE ACCEPTED.**
- 3. COMPLETE THE APPLICATION THOROUGHLY AND NEATLY.** Be aware that the Bursary Committee will not have the opportunity to meet and speak with you personally. The impression of care you have taken in preparing your package with respect to spelling,, organization, and the like often has a great deal to do with their decision. It is well worth taking time and care in preparing and proof-reading it. Remember: false information may result in disqualification.
- 4. BURSARY APPLICATIONS MUST INCLUDE:**
  - **Completed Application Form (below)**
  - **Letter of Introduction:**  
In less than five paragraphs, try to:
    - a) Introduce yourself—assume a stranger will be reading your application
    - b) Explain your post-secondary education plans, the institution you plan to attend, and your ultimate career goals.
    - c) Outline your school achievements, personal interests, and community involvements.
    - d) Thank the Bursary Committee members for considering your application.
  - **Letters of Reference or Recommendation:**  
Two letters of reference or recommendation should be included from:
    - a current or previous teacher should write about your ability as a student, your study habits, and your motivation
    - a previous employer or outside community member should outline the tasks for which you were responsible or your involvement.
    - ensure that you give your references *at least 10 days* to prepare the letter.
  - **Current Resume**

**STAPLE the pages together and, if submitting directly, mail to:**  
**Courtenay Little Theatre**  
**Attention: Bursary Committee**  
**P. O. Box 3033**  
**Courtenay, BC**  
**V9N 5**

Successful independent applicants will be informed of the bursary award by May 31, 2015.



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Be sure to answer all questions to the best of your knowledge. There are some questions of a personal nature that you may not wish to answer. If so, place the letters **N/A** in that space. Without a full financial disclosure, it is always a challenge for bursary committees to get a reasonable assessment of financial need. We trust the information on this application to give a true picture so that we can direct bursary money to where it is needed the most. Thank you for your honesty and diligence.

NAME: \_\_\_\_\_ AG \_\_\_\_\_ AGE \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS: \_\_\_\_\_ SIN# \_\_\_\_\_

MOTHER'S NAME: \_\_\_\_\_ FATHER'S NAME: \_\_\_\_\_

I LIVE WITH: Both Parents ( ) Mother ( ) Father ( ) Relatives ( ) Foster Parents ( ) On My Own ( )

**FAMILY OCCUPATIONS:**

Father's Occupation: \_\_\_\_\_ F/T ( ) P/T ( ) Seasonal ( )

Mother's Occupation: \_\_\_\_\_ F/T ( ) P/T ( ) Seasonal ( )

Number of dependents at home (brothers/sisters, etc.) \_\_\_\_\_ at post-secondary school \_\_\_\_\_

Household Income: under \$30,000 ( ) \$30,000 to \$50,000 ( ) \$50,00 to \$70,000 ( ) \$70,000 to \$90,000 ( ) over \$90,000 ( )

**FUTURE:**

Career Goals(s) \_\_\_\_\_

I plan to: ( ) travel/work for a year ( ) attend post secondary institution in the fall

Post Secondary institution(s) to which you have applied (in order of preference)

\_\_\_\_\_ Entry date (m/y) \_\_\_\_\_

\_\_\_\_\_ Entry date (m/Y) \_\_\_\_\_

Extra-curricular activities, co-curricular activities, jobs or volunteer activities

Grade 11	_____
Grade 12	_____

**POST SECONDARY BUDGET FOR FIRST YEAR ONLY:**

My Savings (from all sources to date) A \_\_\_\_\_

My anticipated income (from now till your program begins) B \_\_\_\_\_

Other income (parent contributions, etc.) C \_\_\_\_\_

**TOTAL INCOME (A + B + C) = \_\_\_\_\_**

**MY EXPENSES:**

Tuition \_\_\_\_\_

Fees (student services, insurance etc.) \_\_\_\_\_

Room, board & utilities \_\_\_\_\_

Clothing \_\_\_\_\_

Entertainment \_\_\_\_\_

Personal sundries \_\_\_\_\_

Transportation \_\_\_\_\_

Miscellaneous \_\_\_\_\_

**TOTAL EXPENSES \$ \_\_\_\_\_**

**TOTAL NEEDS/SURPLUS (TOTAL INCOME minus TOTAL EXPENSES) \$ \_\_\_\_\_**

**Attach letter of introduction, two letters of reference or recommendation, and current resume.**

**STAPLE the pages together and return either to your school or directly to:**

**Courtenay Little Theatre Attention: Bursary Committee**  
**P. O. Box 3033**  
**Courtenay, BC**  
**V9N 5N3**